

Training & Scoring Paycheck Hours

Hours Paid

You will be paid based on the time recorded in our online training/scoring platform, MTScore, for time spent on the following paid pages:

1. Training Materials, including Training Calibrations and Training Qualification tests
2. Scoring
3. Scoring Materials
4. Reading or writing a message in our internal message system, MTScore Message
5. MTScore Online Break Room (for a 10-minute paid break during a shift of at least 4 hours)

You are not paid for time spent on menus, lists, the MTScore homepage, and any other pages where there is no work to do.

Do not just close your browser! When ending a training or work shift, be sure to log completely off of MTScore **before** closing your browser. Please watch/track your hours for yourself to **avoid** working over 40 hours per week (Sunday—Saturday).

You can check your MTScore paid time for the previous day by checking the MTScore homepage briefly the next day. (Total MTScore paid time is not calculated in real-time during the current day.) Your daily paid time is displayed for the current week.

Deliberate misuse of MTScore will be considered time fraud, and is cause for immediate dismissal.

Paid Training

You do not have unlimited hours or days to train. MLA training is expected to take 8–10 hours total, including passing end of training qualification tests. Plan to complete training within a few days (less than a week) of starting it.

You may train on a somewhat different schedule than your regular work schedule, if you can work different shifts in order to complete training sooner. But parameters still apply:

- 2-hour minimum training shift, unless you are finishing an end of training test (no training for a few minutes or an hour at a time)
- 10 hours maximum in one day
- 30 minute off the clock meal break required during a shift of 7.5 hours or more
- Avoid gaps of more than 2–3 days between training sessions

I have read and understood these policies and procedures. I understand that they apply to my remote seasonal employment with MetriTech.

Printed Name

Signature

Date